



Cysylltwch/Contact: 0845 450 59 60

SGILIAU MEWN GWAITH / SKILLS IN EMPLOYMENT

RHESTR CYRSIAU / COURSE LISTING

IECHYD & DIOGELWCH / HEALTH & SAFETY

- Ymwybyddiaeth Amgylcheddol
Environmental Awareness
- Iechyd a Diogelwch yn y Gweithle
Health and Safety in the Workplace
- Egwyddorion Ymdrin â Llaw
The Principles of Manual Handling
- Datrys Gwrthdaro a Diogelwch Personol
Conflict Resolution and Personal Safety
- Egwyddorion Diogelwch Tân (Lefel 2)
Fire Safety Principles (Level 2)
- Ymwybyddiaeth o Straen
Stress Awareness
- Rheoli'n Ddiogel (IOSH – 4 diwrnod) ardal Gwynedd yn unig
Managing Safely (IOSH- 4 day) Gwynedd area only

CYMORTH CYNTAF / FIRST AID

- Cymorth Cyntaf mewn Argyfwng yn y Gweithle
Emergency First Aid at Work

TECHNOLEG GWYBODAETH (TG) / INFORMATION TECHNOLOGY (IT)

- ECDL Hanfodion (Lefel 1)
ECDL Essentials (Level 1) (Rhos, Business Point & Denbigh College)
- ECDL Ychwanegol (Lefel 2)
ECDL Extra (Level 2)
- Edexcel BTEC Gwobr (Lefel 2) mewn Sgiliau Canolfan Gyswllt
Edexcel BTEC (Level 2) Award in Contact Centre Skills
- Edexcel NVQ (Lefel 2) Gweithrediadau Canolfan Gyswllt
Edexcel (Level 2) NVQ Contact Centre Operations

- Edexcel BTEC (Lefel 3) Gwobr mewn Gorchwyliaeth Canolfan Gyswllt
Edexcel (Level 3) BTEC Award in Contact Centre Supervision
- NVQ (Lefel 3) Gweithwyr Proffesiynol Canolfan Gyswllt
Edexcel (Level 3) NVQ Contact Centre Operations
- Edexcel BTEC Sgiliau Gwaith
Edexcel BTEC WorkSkills
- Sgiliau Gwasaneath Ffon (Learn Direct)
Telephone Service Skills (Learn Direct)

BUSNES & GWEINYDDIAETH / BUSINESS & ADMINISTRATION

- Rheoli Newid - achredir gan ILM (Institute of Leadership & Management)
Managing Change - accredited by ILM (Institute of Leadership & Management)
- Rheoli Gwasanaeth Cwsmer - achredir gan ILM (Institute of Leadership & Management)
Managing Customer Service - accredited by ILM (Institute of Leadership & Management)
- Rheoli Cynllunio ar gyfer Olyniaeth - achredir gan ILM (Institute of Leadership & Management)
Managing Succession Planning - accredited by ILM (Institute of Leadership & Management)
- *Rheoli Perfformiad - achredir gan ILM (Institute of Leadership & Management)*
Performance Management - accredited by ILM (Institute of Leadership & Management)
- Defnyddio TG yn y Gwaith
Using IT for Work (Denbigh & Llanrwst)
- Dyfarniad Lefel 1 Estynedig Mewn Sgiliau Cadw Cyfrifon
Level 1 Extended Award in Bookkeeping Skills (Abergele, Denbigh & Llanrwst)
- Dyfarniad Lefel 2 Mewn Cadw Cyfrifon a Cyfrifeg (Cyfrifiadurol)
Level 2 Award in bookkeeping and Accounting Skills (Computerised) (Abergele & Llanrwst)
- OCR Lefel 1 Tystysgrif NVQ mewn Gweinyddu a Busnes
OCR Level 1 NVQ Certificate in Business & Administration
- OCR Lefel 2 Tystysgrif NVQ mewn Gweinyddu a Busnes
OCR Level 2 NVQ Certificate in Business & Administration
- OCR Lefel 3 Tystysgrif NVQ mewn Gweinyddu a Busnes
OCR Level 3 NVQ Certificate in Business & Administration (Dolgellau & Pwllheli)
- OCR Lefel 1 Tystysgrif NVQ mewn Gofal Cwsmer
OCR Level 1 NVQ Certificate in Customer Service
- OCR Lefel 2 Tystysgrif NVQ mewn Gofal Cwsmer
OCR Level 2 NVQ Certificate in Customer Service

- OCR Lefel 2 Tystysgrif NVQ mewn Arweini Tîm
OCR Level 2 NVQ in Certificate in Team Leading
- BTEC Tystysgrif Estynedig mewn Busnes Lefel 2
BTEC Extended Certificate in Business Level 2 (Dolgellau & Pwllheli)
- BTEC Diploma mewn Busnes Lefel 2
BTEC Diploma in Business Level 2 (Dolgellau & Pwllheli)
- Cyfrifon SAGE Lefel 2 a 3
SAGE Accounting Level 2 & 3 (Abergele, Dolgellau & Pwllheli)
- Lefel 1 Cyflwyniad i Ymdrin â Chyflogau â Llaw
Level 1 Introduction to Manual Wages (Abergele)

LLETYGARWCH / HOSPITALITY

- Dyfarniad BIIAB mewn Adwerthu Alcohol yn Gyfrifol
BIIAB Award in Responsible Alcohol Retailing
- Dyfarniad Lefel 2 mewn Diogelwch Bwyd mewn Arlwyo
Level 2 Award in Food Safety in Catering
- Bwyd Iachus a Diet Arbennig (Maeth)
Healthier Food and Special Diets (Nutrition)
- Lefel 2 NVQ mewn Lletygarwch ac Arlwyfaeth - gofynnwch am fanylion
Level 2 NVQ IN Hospitality & Catering – Please ask for further details
- Tystysgrif VRQ mewn Gweini Bwyd a Diod Proffesiynol
VRQ Certificate in Professional Food and Beverage Services – (Dolgellau)
- Lefel 3 NVQ Diploma mewn Coginio Proffesiynol (Dolgellau)
Level 3 NVQ Diploma in Professional Cookery (Dolgellau)
- Lefel 3 NVQ Diploma mewn Teisennau a Melysion (Dolgellau)
Level 3 NVQ Diploma in Patisserie and Confectionery (Dolgellau)

IECHYD & GOFAL CYMDEITHASOL / HEALTH & SOCIAL CARE

- Gofal Sylfaenol am y Traed
Basic Foot Care
- Cyflwyniad i Sgiliau Cwnsela Sylfaenol
Introduction to Basic Counselling
- Iechyd Meddwl a Salwch Meddwl (Lefel 1)
Mental Health & Mental Illness (Level 1)
- Iechyd Meddwl a Salwch Meddwl (Lefel 2)
Mental Health & Mental Illness (Level 2)

- Bod yn Ymwybodol o Ganser (Lefel 3)
Cancer Awareness (Level 3)
- Lleihau Haint i'r Eithaf Mewn Amgylchedd Gofal Iechyd
Minimising Infection in a Healthcare Environment
- Gofal Maethol i Gleientiaid
Nutritional Care for Clients
- Diploma Lefel 2 NVQ ar gyfer Gofal Dysgu a Datblygu Plant
Level 2 NVQ Diploma in Children's Care Learning and Development
- Diploma Lefel 3 NVQ ar gyfer Gofal Dysgu a Datblygu Plant
Level 3 NVQ Diploma in Children's Care Learning and Development
- Diploma Lefel 2 NVQ Iechyd a Gofal Cymdeithasol
Level 2 NVQ Diploma in Health and Social Care
- Diploma Lefel 3 NVQ Iechyd a Gofal Cymdeithasol
Level 3 Diploma NVQ in Health and Social Care
- Diploma CACHE Lefel 2 mewn Gwaith Chwarae (NVQ) (QCF)
CACHE Level 2 Diploma in Playwork (NVQ) (QCF)
- Diploma CACHE Lefel 3 mewn Gwaith Chwarae (NVQ) (QCF)
CACHE Level 3 Diploma in Playwork (NVQ) (QCF)

MANWERTHU / RETAIL

- Tystysgrif/Diploma mewn Sgiliau Manwerthu Lefel 2
Certificate/Diploma Retail Skills Level 2

CHYNALIADWYEDD & ADNEWYDDOL / RENEWABLES & SUSTAINABILITY

- Ymwybyddiaeth o Ynni Adnewyddol (BPEC)
Renewable Energy Awareness (BPEC)
- System Ddŵr Poeth heb Awyrell
Unvented Hot Water
- Pympiâu Aer/Gwres o'r Ddaear (BPEC)
Air and Ground Source Heat Pumps
- Systemau Awyru yn y Cartref (BPEC)
Domestic Ventilation Systems (BPEC)
- Systemau Solar Dŵr Poeth (BPEC)
Solar Hot Water Systems (BPEC)
- Casglu Dŵr Glaw ac Ailgylchu Dŵr Llwyd (BPEC)
Rainwater Harvesting & Greywater Recycling (BPEC)

- Tystysgrif mewn Gosod a Phrofi Systemau Ffotofoltaidd (*C&G 2372 neu C&G2399*)
Certificate in Installation & Testing Photovoltaics Systems (C&G 2372 or C&G2399)
- System Wresogi Dŵr Cynnes Tanddaearol (BPEC)
Warm Water Underfloor Heating (BPEC)
- Stofiau a Boeleri Biomas Coediog (BPEC)
Woody Biomass Stoves & Boilers (BPEC)

ADEILADWAITH / CONSTRUCTION

- 2D CAD ar gyfer Adeiladwaith Lefel 2
2D CAD for Construction Level 2
- CSCS Cwrs Iechyd a Diogelwch
CSCS Health & Safety Course
- Cymhwyster Lefel 3 2D Dylunio â Chymorth Cyfrifiadur
2D Computer Aided Design Level 3 Award
- Cymhwyster Lefel 3 3D Dylunio â Chymorth Cyfrifiadur
3D Computer Aided Design Level 3 Award
- Tystysgrif Lefel 2 Gosod Trydan
Electrical Installation Level 2 Certificate

DIWYDIANNAU'R-TIR / LAND-BASED - Glynllifon

- Chainsaw – Maintenance & Cross cutting (2 days)
Llif-gadwyn – Cynnal a Chadw & Trawslifio (2 diwrnod)
- ATV (Beic Cwad)
ATV (Quad Bike)
- Olwynion Sgraffinio
Abbrasive Wheels
- Brwsh-dorrwr/Strimar
Brushcutter/Strimmer
- Gyrru Tractor
Tractor Driving
- Codi Waliau Sych
Dry Stone Walling
- Plygu Gwrych
Hedgelaying
- Ffensio
Fencing

- Weldio
Welding

WELSH / CYMRAEG

- Mynediad 1 / *Entry 1*
- Mynediad 2 / *Entry 2*
- Sylfaen 1 / *Foundation 1*
- Sylfaen 2 / *Foundation 2*
- Canolradd 1 / *Intermediate 1*
- Canolradd 2 / *Intermediate 2*
- Gloywi Iaith / *Improving written Welsh*

**V19. * Nid yw'r rhestr yma yn derfynol mi fydd yn cael ei ychwanegu /
*This list is not conclusive and will be added to***